

Cumberland Valley Volunteer Firemen's Association
 Booster Meeting October 23, 2011
 J H Enders VFC Berryville VA

President Sullivan called the group together for lunch. Assistant Chaplain Jim Wharry gave the blessing for the meal. Lunch was served by the host company. Mike called the meeting to order at 12:55 hours. He asked Assistant Chaplain Wharry to give the invocation and led the group into the pledge. He asked the folks from the kitchen to come out and be properly thanked for the delicious lunch. Our host company representative Jay Arnold welcomed all, gave some history of the company and its participation with CVVFA over the years. We were at John Enders in 1995 for a booster meeting. Mike presented the complimentary check to Jay for their hosting and fine hospitality for the meeting.

Introduction of Guests –

President Sullivan introduced Fire Chief Dennis Linaburg of Frederick County who had stepped outside. Secretary Worthington took roll call with 92 representatives and delegates being recorded in attendance.

TITLE	NAME	OCT
President	Michael Sullivan	1
1st Vice President	Steven Haines	1
2nd Vice President	James Watson	1
3rd Vice President	Walter Robertson	1
4th Vice President	Hoby Howell	1
Treasurer	George Dove	1
Financial Secretary	Stephen McBee	1
Recording Secretary	Gene Worthington	1
Home Office Manager	Stephen Heefner	1
Publicity Manager	Robert Timko	
Chaplain	Charles Barnhart	
Assistant Chaplain	James Wharry	1
Attorney	Howard Cohen	
Pennsylvania Delegate	Charlie Myers	1
Director, Pennsylvania (2013)	Rich Bruner	
Director, Pennsylvania (2012)	Curtis Alleman	
Director, Maryland (2013)	Wayne Baker	1
Director, Maryland (2012)	Robert Cumberland	1
Director, West Virginia (2013)	Bill Keller	1
Director, West Virginia (2012)	Brett Bittle	1
Director, Delaware (2013)	Harry Balthis	1
Director, Delaware (2012)	Steve Austin	1
Director, Virginia (2013)	Kevin Wilkes	
Director, Virginia (2012)	Allen Brennan	1
Past President	Greg Yost	1
	Totals	19
Past Presidents		13
Maryland Fire Depts		12
Delaware Fire Depts		9
Virginia Fire Depts		7
West Virginia Fire Depts		6
Pennsylvania Fire Depts		26
	Grand Totals	92

Communications – The Secretary read a letter from the IRS acknowledging our application for tax exempt status to C3. Additional information reference this issue can be found on the website. He reviewed a certificate given to CVVFA by the Delaware Volunteer Firefighter’s Association recognizing us as an exhibitor at their annual conference. Gene then read a letter of resignation as 2nd Vice President by Rich Toulson. It stated “It is with regret that I’m submitting my resignation as 2nd Vice President of this Association effective October 23, 2011. I have been struggling with this decision for a few months, although I realize this decision will benefit both the Association and me. I was offered an opportunity that I did not believe would be offered as soon as it was and I accepted this opportunity to go through the chairs with Delaware Volunteer Firefighter’s Association. I believe that if I attempted to serve both Associations that possibly I would not have the time needed to dedicate to one or the other. I do plan to attend the booster meetings and I would like to serve this Association going through the chairs when I complete my obligation with Delaware. Respectfully Rich Toulson.” We also have a letter from Delaware City for a nomination as his replacement which we will read later.

Motion to accept the minutes from convention as posted on the web page and distributed via email by Bill Keller, seconded by George Dove, no further discussion, verbal vote taken, motion passed.

Officers reports:

President Sullivan welcomed everyone and thanked them for coming. Thanks to John H. Enders Fire Company for hosting today’s meeting. Since the convention, I have attended all my company meetings. Other than that I have been working hard. Mike announced that he and his wife would be having their third child this Spring. I hope the meeting goes well and be safe on your way home. *(Mike, you may have been working hard, but it looks to me that you found some time for other activities.)*

First Vice President Haines read from his written report. President Mike Sullivan, Fellow Officers, Members and Guests, welcome to Berryville, VA for today’s meeting. A special thanks to the John Enders VFC for hosting this booster meeting. Since the convention in August, I have attended my own fire company meetings, in house training sessions and my county Association meetings. Also, I had the privilege and honor of participating in our 911 tenth anniversary memorial service hosted by my own fire company. Also, I attended the PA State Firemen’s Association convention in September which was hosted by Lake Harmony and Albrightsville fire companies. This convention was held at the Split Rock Resort in the beautiful Poconos. It was good seeing Steve Austin, Bob Cumberland and Charlie Myers at the convention. Thanks to you Charlie and Vivian for your hospitality and all that you did at the convention. Good seeing everyone, take care and have a safe trip home and have a safe and happy holiday season.

Second Vice President Rich Toulson presented his written report and spoke from it. President Sullivan, fellow Officers, members and guests, good afternoon. I want to thank the John Enders Fire Company and Rescue Squad for hosting today’s booster meeting. Since the convention meeting, I have attended my department’s meetings and training. I attended my county meetings along with the meetings across the state and I participated in 3 webinars for the fire service. I attended the Delaware conference in September. I’m still working with Montgomery County, MD on the advance warning project. Rich thanked all for the opportunity to serve these last two years as an Officer, hopefully everyone will understand my position.

Third Vice President Robertson submitted a written report, I want to thank John Enders Fire Company for hosting this booster meeting. Since convention in August I got released from physical therapy and by the doctors as well, do not have to go back until May of 12. I have attended all of my fire company meetings and fund raising activities. Also, I have taught a couple of EVOC classes and highway safety classes in my county. I hope that everyone has a safe trip home and be careful of those riding around looking at the fall colors.

Fourth Vice President Hoby Howell read from his written report, We would like to thank the John H. Enders Fire Company & Rescue Squad, for your hospitality in having our booster meeting here today at your facility. We appreciate your dedication to your community and our Association. While on vacation in the Poconos, I visited several volunteer companies, Bushkill VFC, Marshalls Creek VFC, Union VFC, and went to water rescue training with Shawnee on Delaware Fire, Rescue Co. I attended my regularly scheduled company meetings, drills, and annual crab feast at Fallston VFAC. I attended the dedication of the new Maryland Fire

Rescue Institute, North Eastern Regional Facility in Edgewood MD which is dedicated to Charlie Riley, attended Harford/Cecil meeting at Delta Cardiff VFC, in PA where we honored John Russell Williams for 75 years of dedicated service to his Fire Company and Community. His fire company threw him and family and us a pig roast that evening. I attended a Memorial service at Bel Air VFC past member, Joppa Magnolia VFC's 60th anniversary of service, also attended our Maryland Fallen Firefighter's Memorial Gala at the Turf Valley Country Club. Everyone have a safe trip home.

Treasurer Dove gave remarks, thanking John Enders for hosting the meeting. George spoke about some activities from 1965 with our host. He provided the following report.

CVVFA #4100840 death	900.00
General Account	8135.24
CVVFA #236	85877.77
Net Worth	94913.01

Financial Secretary McBee stated he had no report at this time.

Recording Secretary Worthington stated, the minutes from convention were transcribed and sent out electronically for any corrections, they were made with final copy forwarded to the webmaster for posting. Copies were mailed to those desiring hard copies. Thanks to John Enders for being our host. I have attended many meetings throughout the fire service and kept up with the training classes. The Office stands ready to support the Association as the Secretary's office.

Home Office Manager Heefner presented a written report. Officers, Members, and Guests, welcome to the beautiful Shenadoah Valley and the JH Enders VFD in peaceful Berryville, VA. After a successful convention in McConnellsburg, it's back to business as usual. I attended the DVFA annual conference in Dover. I compiled and mailed 800 postcards to the membership a full years' list of events. I turned over address changes and dues monies to the Financial Secretary. We purchased a new publicity manager pocket badge and I was the special guest potato slicer at the fall fish fry at Citizens FC #1 Newport. I also provided overnight lodging and entertainment for those requesting for this weekend. Our BOD meeting will be January 8, 2012 at Halfway, MD. The motel for next year's convention will once again be the Best Western in Berkeley Springs WV. Hope everyone enjoys the fall foliage on your return trip home.

Publicity Manager Timko was absent.

Chaplain Barnhart was absent.

Assistant Chaplain Wharry read from his written report. Since convention, I have sent cards when requested, attended one of my own company meetings. Thank you to the John H. Enders Fire Company and Rescue Squad of Berryville, VA for hosting this meeting. Please contact me if you need a sympathy card or thinking of you card sent for one of our members.

Attorney Howard Cohen was absent, sent an email stating he had a family commitment today.

Pennsylvania Delegate Charlie Myers thanked those who attended the PA state convention, had a nice convention in a most unusual place. The Institute dinner will be held November 21.

Directors' reports

Pennsylvania Director Rich Brunner was absent.

Pennsylvania Director Curtis Alleman was absent.

Maryland Director Wayne Baker commented on the CVVFA sign and has delivered the 50 year resolution from convention.

Maryland Director Bob Cumberland read from his written report. President Sullivan, Officers, Directors, and Guests, I want to thank the John H. Enders Fire and Rescue Squad for hosting this meeting and the hospitality they showed the Association members. President Sullivan I want to congratulate you on being elected to President of the CVVFA and will help you in any way I can to promote the Association and Responder Safety Institute along with Firefighter Behavior. Since the Convention I attended all my fire department meetings, and Carroll County Volunteer Emergency Services Association meetings. I also attended the following State Conventions: Virginia, West Virginia, the Delaware Volunteer Firefighters Association Conference and the State of Pennsylvania Firemen's Association Convention. As a member of the Maryland Fire Rescue Education Training Commission I attended the commission's quarterly meetings. As a Board member of the Board of Visitors to the

National Fire Academy I attended the Boards annual meeting and also attended the National Fallen Firefighters Memorial weekend programs. I attended the Grand Opening of MFRI's North East Regional Training Center at APG in Edgewood, Maryland. I also attended the Memorial Service for Howard Welty a member of the Taneytown Fire Department and past member of the CVVFA. On September 8, 2011 I was notified by NFPA that I was accepted as a committee member to the NFPA technical committee 1091 Traffic Control Incident Management Professional Qualifications. We did receive \$101.80 for dues from the website. At the following conventions or conference, we set up the display for ResponderSafety and discussed the NUG program, Virginia Firemen's Association, Delaware Firefighters Association and the Firemen's Association State of Pennsylvania. After a meeting with the regional representative of 5.11 shirts and Lou Jordon the manager of Emergency Training Associates in Taneytown, Maryland, he provided them with information on his operations and all the groups that he works with. It looks like they will not work with Emergency Training Associates to handle their wear. I continue to look at items to add to the store to improve our sales. I still need to ask that the officers and directors continue to promote the Association web page and the store to increase our sales and the funding coming into the Association. After attending the DVFA convention and memorial service I have a recommendation for our memorial service, that being to purchase a shadow box to put the Association memorial wreath in and it has an LED light to go with it. This would be a good way to save the wreath and make for a good display at our Memorial Services in the future. I am leaving the Booster meeting to go to Hunt Valley, Maryland to assist in the peer review of the 2011 Assistance to Firefighter Grants. For the past two months I have been mentoring fire departments that have not been successful in getting an AFG in the past years.

West Virginia Director Keller read from his written report. Welcome and thank you to the John H. Enders Fire and Rescue Squad for hosting the CVVFA booster meeting. I attended the 110th annual convention. A great time was had by all who attended. After the convention I have been busy at work rewriting the Emergency Control Plan. I have taught Incident Command classes and still teaching an EMT class. In 2 weeks, I will be attending the ASSET conference for West Virginia instructors. At the end of November, I will be teaching a NIMS 300 and 400 class. Also today we have requested for the May booster meeting to be held in Keyser with training class on Saturday.

West Virginia Director Bittle thanked our host fire company. Since convention, I have made all the drills and meetings in Keyser. I have been busy at work and teaching some classes on pumps. I have joined heavy tactical rescue team Division II.

Virginia Director Kevin Wilkes was absent.

Virginia Director Allen Brennan presented a written report, Officers, members of the CVVFA, a big thank you to John H. Enders FD for hosting the meeting and the good meal served to us. It's great to finally have a meeting in VA. The following is a report of my activities:

8/1/11 – 8/6/11	attended functions of the CVVFA convention
8/10/11 – 8/13/11	attended functions of the VSFA convention held in Hampton
9/24/11- 9/28/11	attended the National Benefit Summit in Lake George, NY
9/28/11 – 10/1/11	attended NVFC meetings in Lake George
10/9/11	participated in the Open House activities with Fredericksburg FD

Delaware Director Harry Balthis thanked John Enders FD for hosting the meeting. I did attend the conference in DE.

Delaware Director Steve Austin stated he also attended the state conventions. I want to thank those who helped with the displays. We also want to get out a shout for Ernie for again providing the printed material for a minimal cost savings us big dollars. You heard Bob talk about being accepted on the 1091 committee, this last week NFPA standards council voted to put this into the 2014 cycle document. Next, you will see a public comment period, please make any proposals you have. We will be having another meeting of the full committee next year after the comment period.

PP Greg Yost will be arriving late.

Committees –

Fire Prevention – Erin Drumheller gave a fire safety message to the group. She talked about the progress with the web site which Steve showed on the screen. Erin made some brief comments reference the page. Thanks to NFPA for allowing us to use their images.

Youth Leadership – Erin continued her talk with the progress of getting new members. Steve continued to speak about the photo shoot with Firehouse Dolls. The ladies showed some interest to further promote the CVVFA goals and objectives. Erin will be talking to the PA Institute. Steve is proposing to expand our role of the Youth Leadership committee by suggesting that they be given more authority and given more charge to do other things besides making the selection to the award. The suggestion is that the scope of the committee be changed. I can make this in the form of a motion. The Youth Leadership committee will administer the Chief Gary “Happy Jack” Easton Youth Leadership Award, it shall also be responsible for recruiting younger members to the organization and the committee will represent the interest of members under the age of 30. Motion by Steve Austin to expand the Youth Leadership committee just as I have spoken, seconded by Walter Robertson, no further discussion, verbal vote taken, motion passed.

Archives – no report

Auditing – no report.

Budget & Finance – no report

Business & Ops Plan – no report

Constitution & By-Laws – progress

Credentials – no report

Convention – Steve Flickinger reported on a couple items from last year’s convention. All plaques and prizes were handed out after the parade or today. All the checks have been mailed to the class winners. We still have two outstanding sponsorships money, hopefully we will have them by year’s end. Steve has gotten some plates to update the convention location plaque. The Perry County award has been placed in the County courthouse for display to the public.

Credentials – no report

Emergency Responder Safety Institute – Steve started by showing a video from Middletown FD in 1959 depicting Sparky Fire Departments. We plan to put this on the YouTube web. He continued by speaking on ResponderSafety, first being sign-up sheets for the learning network. We are asking for folks to take these. You will get a breaking news alert. We currently have almost 4,000 people signed up. We have had a number of meetings with Ron Abott. The first filming will be at Montgomery County, MD on blocking and the advance warning program. We will also be doing one on the NUG at the same time. Thanks to everyone who is helping get this underway. We did received a contract with FHA for \$105K to produce a MoveIt video and PSA.

Fire Person of the Year – no report

Grants – Steve reported the new grant period will be opening in January and we will be reapplying again.

Legislative – Bob Cumberland reported on the fire grant programs. We are looking at the Volunteer Responder Incentive Protection Reauthorization Act for tax protection of our LOSAP programs. We are also looking at the Fire Administration authorization, budgeted but not approved by Congress, they adjourned and went home. Bob went on to talk about the needs at the academy.

Memorial – Chaplain Barnhart was absent.

Parliamentarian – no report

Public Relations – no report

Publicity – Bob Timko was absent. Steve Austin reported for Bob on the printing of the convention book. We have a proposal from a different vendor and Bob is asking for approval to pursue. Motion was made by Steve Austin, seconded by Bill Keller allowing Bob to negotiate with the vendor with our best interests, verbal vote taken, motion passed.

Recruitment & Retention – no report

Resolutions – Nothing to report

Scholarship – Harry Balthis stated that those submitting applications for scholarships need to complete all sections for consideration.

Sergeant at Arms – no report

Training – no report

Topics – no report

Web Page – Nothing further to report other than membership

Unfinished business

Charitable tax status – Steve Austin reported on the letter read by the Secretary acknowledging our application. Thanks to those helping with this process. We received a bill for \$1500 which has been paid. We also paid the IRS fees for \$800 and we expect another bill from the attorney. Our friends at Provident are covering most of our costs. We expect our application to be approved without any problem. Hopefully, my next report will be the completion.

Reputational Management – Steve reported that the CFSI code of ethics was discussed based on our white paper. MFRI has accepted that as the code of ethics for their teaching programs.

Promotional package and agreement with booster meeting partners – Steve Heefner reported progress.

Background investigation – Steve reported nothing new since convention. We have not heard anything further from them.

Scholarship selection criteria – tabled earlier at previous meeting.

Avon Fundraising – Greg stated to drop this item from unfinished business, will not happen.

CanAm games in York County – Alleman, no report

Veridan and the utility sign up program - Alleman, no report

New business –

President Sullivan read a letter from Delaware City FC#1 in support of James Watson to fill the vacant VP position for Delaware. Motion was made to accept the resignation letter of 2nd VP Rich Toulson by Bill Keller, seconded by Bob Cumberland, verbal vote taken, motion passed. Motion was made to accept the letter of nomination for James Watson to assume the 2nd VP office by Bob Cumberland, seconded by Harry Balthis, verbal vote taken, motion passed.

Installing Officer Steve Austin gave the oath of office to Jim and declared him duly elected to the office of 2nd Vice President and offered his hand in congratulations. Jim addressed the group and pledged his support to the CVVFA.

Bob Cumberland made a proposal to purchase a shadow box to display and store our memorial wreath. Since this is our last meeting before the Board meeting whereby we establish the budget, I would like to contact the vendor and confirm our interest. Motion to allow Bob to move forward with discussions of a shadow box by Bob Cumberland, seconded by Bill Keller, verbal vote taken, motion passed.

A presentation was made on behalf of the Delaware Valley Fire Chiefs Association 50th anniversary. A request was made for an ad in their anniversary book. Motion was made to purchase a half page ad for their book by Fran, seconded by Larry Mergenthaler, verbal vote taken, motion passed.

Good of the Association - none

Assistant Chaplain Wharry gave the benediction, meeting was adjourned at 2:25pm.

Respectfully submitted

Gene Worthington

Recording Secretary