

**CUMBERLAND VALLEY VOLUNTEER FIREMEN'S  
ASSOCIATION**

Board of Directors Meeting

January 9, 2005

Halfway, Maryland

President Allen Brennan called the meeting to order at 12:35pm. A roster was passed around for attendance. President Brennan welcomed all to the meeting. He then spoke about the health condition of Secretary Louise Dell and that she would not be here today. VP Worthington would be assuming this duty. Steve Heefner offered the prayer.

**OFFICERS ATTENDANCE**

President J. Allen Brennan – present  
First Vice President Gene Worthington – present  
Second Vice President Marshall N. Younger – absent  
Third Vice President Steven A. Flickinger – present  
Fourth Vice President Marvin C. Sharp- absent  
Financial Secretary Stephen C. McBee – present  
Recording Secretary Louise E. Dell – excused  
Treasurer George J. Dove – present  
Home Office Manager Stephen E. Heefner - present  
Advertising Manager Robert E. Romig – present  
Chaplain Charles E. Barnhart, Jr. – absent  
Assistant Chaplain James J. Wharry – absent  
Attorney Howard S. Cohen – present

**BOARD OF DIRECTORS**

Gerald Holtry (PA) – present	James S. Kniceley (VA) – absent
Richard Jones (PA) – present	Larry Smallwood (VA) – excused
Wayne A. Baker (MD) – present	John Mitchell Sr (DE) – absent
Robert Cumberland (MD) – present	Stephen Austin (DE) – present
Harry Alt (WV) – present	William Dean Simpson (DE) – absent
John Ashcraft (WV) – absent	

**PAST PRESIDENTS IN ATTENDANCE**

Harry Alt (1983, 1991)	Stephen Heefner (2000)
Stephen Austin (1993)	Stephen McBee (2001)
Robert Cumberland (1995)	

**OFFICERS REPORTS**

**President Brennan** provided a written report. Allen spoke on attendance at various functions he has attended. He wished everyone a happy new year. He then spoke on the health problems of Louise and that she would not be at the meeting. Please keep her in your prayers. Thanks to Halfway for hosting the meeting. Allen talked about a new focus on how we can get more of our younger firefighters to attend the CVVFA

meetings and convention. He suggested to the convention committee to look at some type of enticement program for them.

**First Vice President Gene Worthington** read a letter from Louise on her activities and health. Gene then passed out a draft copy of the CVVFA Operations and Business Plan for all to review. Gene requested that comments be sent to him on the content and wants more tasks for the goals. He would like to present this draft at convention. Please contact Gene with your comments.

**Third Vice President Flickinger** presented a written report. Steve spoke on functions he had attended. He then spoke on the convention committee meeting held on November 7. Everything is starting to fall in place; next meeting is scheduled for March 6. Steve thanked all for their prayers during the loss of his mother. Thanks to Halfway for hosting the meeting, see all in Keyser.

**Treasurer Dove** presented a written copy of the fund balances of the accounts.

CVVFA#4100840	839.67
General Account	15856.89
CD#155274	68062.72
CVVFA	6000.00

**Financial Secretary McBee** stated that dues are still coming in from both individuals and companies. He will forward a list of unpaid companies to the Board.

**Home Office Manager Heefner** present a written report and welcomed all to Halfway. He reminded all of the upcoming meeting in Keyser in March and Fredericksburg in Mary. Steve attended the convention committee meeting. Thanks to all for their support. Steve then presented dates for upcoming events.

3/19-20	Booster	Keyser, WV
5/14-15	Booster	Fredericksburg, VA
8/3-6	Convention	McConnellsburg, PA
10/15-16	Booster	Level, MD
1/8/06	Directors	Halfway, MD
3/18-19	Booster	Newport, PA
5/20-21	Booster	Holloway Terrace, DE
8/2-5	Convention	Greencastle, PA
10/14-15	Booster	Shippensburg, PA

Steve reminded all that we would be eating before the meetings. Discussion ensued about future convention locations.

**Advertising Manager Romig** presented a written report. Bob also handed out ads for the convention book and asked all to sell ads. Bob needs contact persons for convention. He then spoke on events he attended. He emphasized many times the need to sell ads and challenged all to assist.

**Attorney Cohen** stated he continues his normal activities.

## **BOARD OF DIRECTORS REPORTS**

**Cumberland** – Bob thanked all for the cards received during his knee surgery and the passing of his mother. He presented 50-year certificates to Ralph Smith and George Riser. He spoke on the National Response Plan forthcoming from DHS.

**Baker** - Wayne stated that he has been having minimal activity.

**Holtry** – Gerald talked about the activities he attended in performance of his duties.

**Jones** – Richard spoke about a family death that consumed his free time.

**Alt** – Harry has been doing much traveling for other organizations. He talked about the WV seminar. They will be setting up in Keyser on Saturday for the training class. They are looking forward to hosting the next meeting.

**Austin** – Steve talked about the upcoming Presidents Council meeting in NY on March 12. Packets have been mailed to the state association presidents. Need reservations into Louise Cardel before February 1 for an even at Corning Glassware factory. Travel time has been estimated at 4 hours from Hagerstown. Steve then spoke on the CVVFA.org website. We need to renew our domain name. We encourage all members to view the site, this is the communication link. He then talked about the ResponderSafety.com website. We have signed an agreement with the NFFF on mailings as a cooperative agreement. 4,000 DVDs on highway safety have been sent out since convention, 2,000 more have been ordered. He is currently looking at a traffic incident management plan on CD for evaluation and also a Traffic Management Coalition distributed by VDOT. Steve spoke of the budget and gave a financial update on the account. New shipping boxes have been purchased to transport the items to convention, meetings, etc. Steve has been questioned about new ventures on highway safety, however he continues to follow the original white paper. They are currently testing new lighting technology for responders. The recently written curriculum is under review for the next 3 to 4 months, after approval CDs will be given to all instructors.

Bob Cumberland suggested that we review the white paper for possible updates. Attorney Cohen also agreed that maybe it is time for review. There was some discussion about funding for the instructors, some of their expenses have been covered. President Brennan asked for the status of the photo shoot critique. The plan is to have them available on CD, much discussion ensued.

### **OLD BUSINESS**

It was mentioned that the meeting in Keyser was on Palm Sunday, after discussion it was decided to remain on that date.

The budget process for this year was discussed. Budget year runs from September 1 to August 31, which allow for convention expenses to be paid. The President charged the Treasurers office to prepare a budget for the coming fiscal year to be distributed at the May booster meeting and approval at convention. He asked George to send out request forms to the committees who spend money for assistance in the preparation of the budget. Allen would also like to define who is responsible for the budget and do we need to add into the duties under the by-laws.

Question was asked about membership, 1170 individual and 85 companies are members at this time.

### **NEW BUSINESS**

Motion was made to renew the URL for the domain name to the website. Seconded and passed by verbal vote.

President Brennan advised that he has reserved 20 rooms in Fredericksburg for the May booster meeting at the Hampton Inn. The cost is \$72 per night, reservations to 540-371-0330. Cutoff date for reservations will be April 30.

We were reminded about the rental fee for the museum in Chambersburg. Motion was made to pay the rental fee of \$100. Seconded and passed by verbal vote. The check needs to go to Guy Flory.

Motion made for CVVFA to purchase an ad in the Kent County, DE Fire, Police Association 50<sup>th</sup> Anniversary book. Seconded and passed by verbal vote.

Motion made for CVVFA to purchase an ad in the New Castle County, DE Fire Association 75<sup>th</sup> Anniversary book. Discussion ensued on the payment of the ads. Steven Austin stated the money could come from the grant administration line item. Second and passed by verbal vote.

Motion made for CVVFA to purchase an ad in the MSFA annual convention book. Seconded and passed by verbal vote.

Motion was made to have the convention sign dates changed and paid for. Seconded and passed by verbal vote.

General discussion ensued about the convention trophies. Discussion included the cost of the trophies, why is CVVFA making trophy presentations in lieu of the host company. President Brennan asked the convention committee to further review this matter and report back at the March meeting.

#### **GOOD OF THE ASSOCIATION**

No further discussion.

Motion to adjourn the meeting. Seconded and passed by verbal vote at 14:45.

Respectfully submitted,

Gene Worthington, Acting Recording Secretary